

Refund Criteria for New Undergraduate Students Withdrawal B.E. 2568 (2025)

The Refund Criteria for New Undergraduate Student Withdrawal, B.E. 2568 (2025) are required to be established to ensure the effectiveness and efficiency of operations. Regarding the “Section 43 (1) – Private Institution of Higher Education Act, B.E. 2546 (2003), The Second Amendment, B.E. 2550 (2007), The Third Amendment, B.E. 2562 (2019)”, and the resolution from the meeting of Committee of Academic Affairs, No. 07/2025 held on 13 August 2025, the Rector of Dusit Thani College hereby issues the announcement, which shall take effect for new undergraduate students beginning in the academic year 2026 onwards. The details are as follows:

1. The tuition, maintenance, and educational fees are as follows:
 - 1.1 Tuition fee
 - 1.2 Practical fee
 - 1.3 Enrollment fee
 - 1.4 Pathway Fees – Pathway English, Pathway Mathematics
 - 1.5 Matriculation Fees
 - 1.6 Accident Insurance Fee
2. Refund criteria for tuition, maintenance, and educational fees in the case of new undergraduate student withdrawal are as follows:
 - 2.1 Students who have paid tuition fees solely for pathway courses are not entitled to any refund of tuition fees.
 - 2.2 Students who have paid Pathway fees and tuition fees and withdraw at least 30 days before the official start of classes (including weekends and public holidays) are entitled to a refund of 75% of the educational fees as specified in Items 1.1, 1.2, 1.3, and 1.4.
 - 2.3 Students who withdraw at least 30 days before the commencement of for-credit courses offered prior to the regular semester (including weekends and public holidays) are entitled to a refund of 75% of the educational fees, as specified in Items 1.1, 1.2, and 1.3.

- 2.4 Undergraduate students in the Transfer Program (Knowledge and Experience) who withdrawal at least 30 days before the start of classes (including weekends and public holidays) are entitled to a refund of 75% of the educational fees, as specified in Items 1.1 and 1.3.
- 2.5 Students who withdraw fewer than 30 days before the start of classes or during pathway courses are entitled to a refund of 50% of the educational fees, as specified in Items 1.1, 1.2, and 1.3.
- 2.6 Students who withdraw fewer than 14 days before the start of the regular semester (including weekends and public holidays), or after the semester has already commenced, are not entitled to any refund.
- 2.7 International students without residence in Thailand, who are unable to commence studies due to visa denial and can provide written evidence, are entitled to a full refund after a processing fee of 50,000 Baht has been deducted. The deducted amount may, however, be applied toward tuition fees in the following semester.
- 2.8 Students who have been awarded a scholarship and confirmed their status as scholarship recipients of the college are not entitled to any refund upon withdrawal.
- 2.9 Students who pay tuition and other educational fees in installments shall have 25% of the tuition and other fees for the first semester (before discounts) deducted in full. Refunds will be made only for the remaining balance after this deduction.
- 2.10 With respect to accident insurance fees, no refund shall be made in the event of withdrawal; however, students shall remain covered under the policy for one year from the start date of coverage.
3. Non-refundable cases include the following:
 - 3.1 Students who apply for admission using fraudulent academic qualifications and are later found by the college.
 - 3.2 Students who fail to meet the academic qualifications required by the college for admission are not entitled to a refund.
 - 3.3 Students who conduct themselves in violation of the Dusit Thani College Regulations on Student Discipline and Penalties, resulting in damage to the college's reputation are not entitled to a refund.
4. Procedures for refunds are as follows:
 - 4.1 The college will process refunds to students by transferring the amount to the bank account of the student's father, mother, or guardian, as specified in the student

registration documents. The student must submit a withdrawal request along with the following supporting documents:

- 1) A copy of the student's identification card
- 2) A copy of the father's, mother's, or guardian's identification card
- 3) A copy of the father's, mother's, or guardian's bank book

4.2 In the case of international students without residence in Thailand, refunds will be processed in accordance with the procedures specified by the college.

5. In cases where a student's withdrawal does not fall under the aforementioned criteria, it shall be at the discretion of the Committee of Academic Affairs to determine and take appropriate action.

This announcement shall take effect for students who enroll from the academic year 2026 onwards.

Announced on 20 August 2025