



วิทยาลัยดุสิตธานี
DUSIT THANI COLLEGE

Announcement of Dusit Thani College

No. 090/2023

The Criteria for Proceeding to “Supervised Field Training” Abroad

To ensure that the process of “Supervised Field Training” in different countries (other than Thailand) for undergraduate students proceeds effectively, Dusit Thani College has announced the criteria for proceeding “Supervised Field Training” abroad. These criteria will be implemented as the guideline for consideration of students who would like to conduct their “Supervised Field Training” abroad. The overall details are presented as follows:

1. The Announcement of Dusit Thani College, No. 060/2019: Criteria for Proceeding “Supervised Field Training” Abroad, has been superseded and replaced by this version.
2. Qualification
 - 2.1 The students must present at least 2.50 of overall GPA. Thai Program, students are required to complete DEPT/TOEIC examination and must achieve a minimum score of 600 or be proficient in a third language.
 - 2.2 In case if students only achieve 2.00 of GPA or higher (but not reaching 3.00), these students are required to complete DEPT/TOEIC examination and must achieve a minimum score of 650 especially for the students from Thai Program or be proficient in a third language. Furthermore, the students must propose the requests to proceed this field training. The approval of the requests relies on the consideration from the Dean and/or Supervised Field Training Committee depending on circumstances.
 - 2.3 If students achieve lower than 2.00 of GPA, the College will not approve any requests for proceeding “Supervised Field Training” abroad in any circumstances.
 - 2.4 Students must have at least 80 behavior points.
 - 2.5 Students must be in good physical and mental health and be ready for “Supervised Field Training”.
3. Each student must present one “Clearance Certificate” approved by supervisor or instructor (using the format of the College).

4. Students must have the responsibility, maturity, leadership, and must be capable of relying on themselves while proceeding “Supervised Field Training” abroad.

5. Students must propose the requests to proceed “Supervised Field Training” abroad for at least 6 months prior to the actual period. Otherwise, the requests will be considered and postponed to the next semester.

6. In case if students have directly contacted the places for “Supervised Field Training” by themselves, the “Offer Letter” from those places must be presented. The letter should include the attachment that explains the details of the workplace, working position, duty, working schedule, and a person to notify in case of emergency.

7. In case if students would like to proceed “Supervised Field Training” abroad in one of the hotels operated under Dusit Thani, the Supervised Field Training Unit of the College will directly coordinate with that place. The students themselves must attend the interview and other required sessions in concordance to the policies of the hotels. The wages and benefits will be based on the consideration and policies of each place. The students are required to be responsible for additional expenditures such as flight tickets, health insurance, VISA application, etc.

8. The duration of the field training will be aligned with the criteria from the College. For the International Program, the students are allowed to proceed “Supervised Field Training” abroad only once (except in the hotels operated under Dusit Thani).

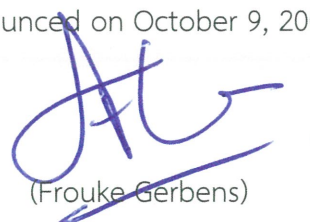
9. Professions or fields of the training must be relevant to the curriculum stated in the guidebook. If the students have proceeded field training in other professions, the post-training evaluation results will present “W” for that student.

10. After completing the “Supervised Field Training”, students must submit a report, enter data, as well as evaluations by supervisors into the online logbook, and present the report to College’s instructors.

11. The regulations apart from what has been explained in this announcement shall rely on the current version of “Dusit Thani College Regulation Regarding Supervised Field Training” or based on the consideration from the “Committee of Academic Affairs”.

Please be informed accordingly.

Announced on October 9, 2003



(Frouke Gerbens)

Rector