

## Absent Examination Petition Form

To: ☐ The Academic Affairs Committee ☐ Instructor and Advisor

My name is (Mr./Ms.).....Student ID.....

Major.....Advisor Name.....

Address .....Mobile Phone No.....

I was absent from the Examination of ☐ Midterm ☐ Final in the class of ☐ Theoretical ☐ Practical.

Subject Code	Subject Title	Date	Instructor Name

Reason of absence.....  
.....  
.....  
.....  
.....

Therefore, I would like to request a resit in an examination on a suitable date with attached document(s) as evidence:

☐ Medical Certificate ☐ Medical Expense Receipt ☐ Others:.....

☐ *I hereby give a consent to the Assessment Unit of Dusit Thani College to request/collect my personal data from relevant agencies/organizations, both public and private, as well as individuals who possess such data, for the purpose of verifying the evidence attached. This consent is granted to facilitate the Academic Affairs Committee' evaluation process of my petition.*

Student Signature.....Date.....

<p style="text-align: center;"><b><u>Advisor's Approval</u></b></p> <p style="text-align: center;"><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p> <p>Comment.....</p> <p>.....</p> <p>Signature.....</p> <p>Date.....</p>	<p style="text-align: center;"><b><u>Instructor's Approval</u></b></p> <p>No. of attended class: .....</p> <p style="text-align: center;"><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p> <p>Comment.....</p> <p>.....</p> <p>Signature.....</p> <p>Date.....</p>
<p><b><u>The Academic Affairs Committee's Consideration (In the case of an appeal of the petition)</u></b></p> <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Others.....</p>	